



Printing Bills

- Print account statements in minutes
- Print all accounts or only accounts owing a selected amount of debt
- Sort bills by customer or into round order
- Print full page, three to a page, or four to a page bills
- Print itemised invoices for business customers
- View outstanding debt and debtors at the press of a button
- Print debtors letters respectfully requesting payment
- Print “ledger sheets” to be kept by the till if required detailing debt and providing a receipt.

Account Payment

- Take payments for outstanding debt
- Take advance payments
- Issue credit notes
- Add extra items to a bill
- Print a report of who paid and when
- Enter collect round payments in round order

Publications

- Check prices
- Print Sales
- Print returns report
- 3000 publication database included with software
- Mass update accounts for price changes in seconds

Round Printing

- Print morning and evening rounds
- Add round breaks on chosen days for splitting large bags
- Add extra line breaks between customers
- Add comments to streets such as “Mind the dog at 65”
- Reprint rounds easily
- Print and charge customers, or print only

Reports

- Over 50 reports on sales, debtors, paper boy wages etc. etc.

And More...

- There’s even more than this, including paper boy/girl wages. Supplier records etc.
- Now compatible with Windows Vista™

What can Team News Do?

Team News is a complete news system, and is very comprehensive in its functions. It will save you time and release you to do other tasks, or even let you go on holiday! Here is a list to give you an idea of its capabilities.

Customer Accounts

- Create customers and keep details of their debt, their holidays, when they paid etc.
- Create different customer types – weekly, monthly, quarterly, shopsave only.
- Automatically stop deliveries if they go over a specified number of weeks of debt.
- Create “collect” customers where you need to knock on the door for the cash

Customer Orders

- Add publications to customers orders
- Deliver multiple copies of a publication if required
- Deliver some items and shopsave others
- Put items on second delivery
- Handle vouchers covering the paper cost automatically
- Charge delivery by day, week, per delivery, or different amounts for during the week, and Saturday and Sunday.

Holiday stops and starts

- Add an unlimited amount of holidays
- Create open ended holidays (useful for OAPs going into hospital or off to Spain for the winter)
- Shopsave any publication while they are away if required
- Automatically handle TV listings
- Do Morning and Evening stops and starts

Visit our Web Site www.teamnewsround.co.uk
Call 0845 053 3401 to reserve your copy